



PTFA

St George's School Bourton

Church Track, Bourton, Gillingham

Dorset SP8 5BN

A Church of England School

Chair: Eve Wynn

Vice-Chair: Andrew Toms

PTFA Annual General Meeting 2017

14th November 2017

1) Present

Michael Salisbury, Eve Wynn, Andrew Toms, Ameer Perry, Harriet Rutter, Leila Bailward, Zowie Crocker, Helen Bedford, Reverend Graham, Lucy Griffiths, Fiona Dart and Hatty Edgar.

2) Apologies

Jemima Munro, Nicola Lavis, Hayley Prescod, Claire Cowell and Jane Frederick.

3) Chairman's report

Eve gave thanks to all those involved in the PTFA including Mr Salisbury, PTFA officers and all the parents. She welcomed Andrew Toms as the new vice-chair. It had been another successful year of fund raising and events; Stourhead catering days raised £1800 and the matchbox challenge £1200.

Other important events included the hugely successful Autumn party (with thanks to Zowie), Party in the Park, leavers' party, golf tournament, pub quiz, car boot sale, Christmas cards and many others. Numerous cinema clubs had also been a steady fundraiser and a popular after school activity.

The swimming pool had also had another successful year, and thanks go to Nicola Lavis and Will La Trobe Bateman for all their hard work. The financial report was due out shortly.

Looking forward, the Christmas pantomime, Christmas fayre and Christmas discos were the next events to focus on.

4) Treasurer's Report

Ameer provided the accounts for the end of year, which are attached to these minutes. Chris Duffield would be asked to sign off these accounts. The end of year bank balances stand at £130 petty cash, £10289 in current account and £578 in 30 day deposit account.

The financial position was strong and the PTFA were now in a position to buy the final new whiteboard for Blue Base. There was also a final £2500 ready to be transferred across for the library funds.

5) Head Teacher's Report

Mr Salisbury gave his thanks to all those who contribute towards the PTFA, in spite of everyone's various personal and work commitments. He thanked the PTFA for all the effort towards the library. He acknowledged the array of fundraising events that were held and also the donations from various organisations (Hunters Lodge among many others). He asked

that the library be a continuous source of PTFA funding to enable a fresh and regular throughput of books and equipment.

The PTFA had supported various school trips including visits to Scaplen's Court, Cranbourne Ancient Technology Centre and many others. These would not otherwise have been possible and were of real benefit to the children.

The PTFA also enabled a number of non-academic events for the school, for example the Autumn party. These events helped build cohesiveness and happiness across the school; even when they weren't significant fundraisers.

Some events were also of benefit to the wider community. The marquee had been used by the village but we needed to be careful to ensure enough people were around to take it down next year.

He raised the importance of St George's being a Church school and noted the PTFA was there to serve all children, equally, across the school. This was in the ethos of the school and the PTFA.

He finished by thanking directly the individual officers of the PTFA.

6) Resignation of Officers

At the AGM all PTFA officers step down and their positions are up for re-election. Eve was happy to continue as Chair, no one else came forward. Michael proposed her and Harriet seconded. Eve would continue as chair. No one else came forward for the other positions and previous incumbents were happy to continue for another term. Fiona proposed Andrew continue and was seconded by Lucy. Leila proposed Harriet continue and Helen seconded. Hatty proposed Ameer continue and Zowie seconded. As such, all post holders would retake their previous posts.

7) PTFA Code of Conduct and Constitution

The PTFA is a registered charity and needs to abide by specific procedures. A formal PTFA code of conduct and constitution had been adopted by St George's PTFA. The constitution had been adopted, signed by Eve and witnessed by Reverend Graham. The code of conduct was signed by Eve, Andrew and Ameer. Both documents would be made available on the school website and would be sent out by the school office.

8) AOB

The issue of gift aiding was discussed. Ameer and Eve had been looking at getting this set up as a regular part of school giving and would report back at a later meeting. Andrew would also speak to Fiona Toms for any advice she might be able to offer.

Minutes of the previous meeting were approved and signed by Eve.

The premises committee for Governors (Helen) asked for volunteers to clear out the school container; Dave Wynn, Michael Salisbury, Andrew Toms, and Helen and family (were) volunteered.

9) Date of Next Meeting

Thursday 23rd November, 3pm. Please note the slightly earlier start time.

PTFA Secretary