



PTFA

St George's School Bourton - A Church of England School
Church Track, Bourton, Gillingham
Dorset SP8 5BN
Chair – Andrew Toms
E-mail: office@bourton.dorset.sch.uk
Phone 01747 840409
Reg. Charity No: 296663

PTFA Meeting – 30th April 2019, 7.00pm - Little Chaffey - MINUTES

Present: Andrew Toms, Helen Bedford, Sarah Hames, Zowie Crocker, Jill Farndale

1. Apologies

Fiona Allard, Fran Gillett, Jemima Munro, Ria Caines, Harriet Rutter, Lucy Morland, Jenny L-P, Leila Bailward, Eve Wynn, Jess Twiston-Davies, Clare Cowell

2. Minutes of previous meeting (Jan)

The minutes of the February meeting were signed by the Chairman

3. Action points from last meeting

Year Reps: ACTION: HB to ask Ria C to organise this.

Supermarket charity collections – ACTION: HB chase up Harriet R for an update regarding possibilities at Asda.

License – ACTION: HB to chase up Eve W who is leading on this.

Bourton Village Day / tent costs – HB confirmed that The Village Day is generously contributing £150 to the £500 costs of the marquee.

Summer Barn Dance / catering – ACTION: HB needs to liaise with Clare C about this.

Golden Ticket – ACTION: HB to prepare an info flyer and an entry form for distribution before Half term hols and to new starters parents.

4. Treasurer's Report

Sarah H reported that the bank balance presently stands at £8,108.54 with commitments already made to the tune of circa £2,000.00

EVENT	TAKINGS	COSTS	PROFIT	
QUIZ AND CHIPS			136.00	
FEB TUCK SHOP	43.50	43.93	-0.43	(NB: Juice/ consumables used for ongoing events)
MARCH CINEMA CLUB	107.00	-	107.00	
STOURHEAD CATERING DAYS	3220.68	168.57	3052.11	
PHOTO COMP	21.00	-	21.00	
KS2 MUSIC CONCERT	137.90	36.01	101.89	
EASTER EGG HUNT	163.00	38.05	124.95	

Stourhead Catering Days- 30/31st March

Saturday cash takings:	£1265.00
Sunday cash takings:	£1471.79
Izettle card payments (whole weekend):	£426.89
Cake sale at school:	£57.00
Expenses (Jemima):	£168.57

Notes:

- Izettle handset cost £29.99
- Izettle processing fee for whole weekends transactions was £7.64
- Easter egg hunt tickets £2/child or £5/family

Expenditure

Author visit- world book day	£325.00
Blue base trip to Longleat	

5. Forthcoming expenditure ideas

Playground line painting – ACTION: JF to ask Mrs H to check what costs would be for DIY line painting as quotes received to date were circa £4,000 (!)

Sports Field walking pathway with exercise stations – JF confirmed that a recent quote of £20,000 was beyond the schools reach and that she would be liaising with the Premises Governors and external funding sources to see if this might be a viable future project.

Ongoing trips – We need to ensure that there is a sufficient amount of funds held on account to support school trips for the academic yr 19/20.

Top Playground quiet area – ACTION: Andrew and Sarah will liaise with JF to see what can be done to improve the condition and setup of the quiet area which is tired and needs upgrading.



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6. Activities and Fundraising plans

Quick updates:

May 3rd after school – Tuck Shop – Helen with Jen and Leila (Choc Bars, Drinks Cartons and Crisps)

May 18th all day – Golf Day @ Bullpits – Gareth has this in hand

July 21st afternoon - Bourton Village Day @ school – Helen requested that Sarah prepay the marquee costs in full and will be seeking help from the same people as 2018 to run a cake stand, the pool, the book stall, hook a duck. The Marquee goes up on July 1st and down on July 24th – HELP NEEDED ON THESE DAYS!

Sept – HB has setup the flyers for the PTFA Golden, Silver and Bronze ticket draw, we need a volunteer to manage it in Sept.

Other events / ideas without dates set:

Summer School triathlon – Ian Cooper and Tom Abbot – nothing heard

Summer Bear Hunt – Ria and Lizzie – nothing heard

End of Year party / Leavers trip – Eve and Clare – nothing heard

Bourton's Got Talent – Eve – nothing heard

2020 Calendars – Hayley – nothing heard

Old Bourtonians – Clare (TBC Summer barn dance as inaugural event – Helen) – **ACTION:** HB to chat to Clare to see if she is still keen to set up the "Old Bourtonians". The Committee had received comments that the consensus was that any funds raised through this should be channelled back to PTFA for school and not for other charitable organisations.

Other events / ideas without dates set:

7. Suggestions Box

One idea had been received to use a greenhouse style cover for the school pool to make yr round use possible. However, this idea was deemed too expensive and impractical for a number of reasons.

8. AOB

Easter Egg Hunt – HB thanked ZC for her excellent work organising the Egg Hunt.

Stourhead – HB confirmed that a formal thank you had been sent to the Stourton Memorial Hall Committee who invited us to use the hall again this year for our fundraiser which had raised £3,052.08. HB has asked that PTFA could be considered again next year for the same fundraising event. **ACTION:** The new secretary should chase this up in Sept if nothing has been heard before then. (julialedbury@aol.com)

Canvassing for a new PTFA secretary – HB confirmed that she will be moving house in August and that she will therefore not be able to continue as Secretary beyond the end of the summer term. Sarah H will contact one possible candidate as so far HB had not been successful in finding an interim secretary for the period between the end of the summer term and the PTFA election in Oct / Nov 2019.

Hoodies for end of year leavers – **ACTION:** HB to liaise with Clare C / Eve W to have two extra hoodies arranged for 1xYr 3 and 1xYr 2 end of year leaver – ideally showing their names but not those of the Yr 6's as those are clearly different.

Autumn Party – Fran G has offered to run the 2019 Autumn party in lieu of Zowie Crocker which was gratefully accepted.

Pumpkins – Fran G is on the case with a local garden centre to distribute pumpkin seeds and growing kits to all pupils for a "grow your own pumpkin" contest which will tie in with the Autumn Party.

9. Date of the next meeting

2pm at school on Thursday June 6th 2019 – we really hope to see a few more people there including year reps if you can spare the time please!

Helen Bedford - Secretary