



PTFA

St George's School Bourton - A Church of England School
Church Track, Bourton, Gillingham
Dorset SP8 5BN
Interim Chair – Andrew Toms
E-mail: office@bourton.dorset.sch.uk
Phone 01747 840409
Reg. Charity No: 296663

PTFA Meeting – 11th Sept 2018 - Minutes

Present

Andrew Toms, Amee Perry, Zowie Crocker, Harriet Rutter, Helen Bedford, Eve Wynn, Fiona Allard, Sue Maidment, Jemima Munro, Hayley Prescod, Ria Caines, Lizzie Moran, Jess Twiston-Davies, Sarah Hames, Mrs Farndale

1. Apologies

Lucy Morland, Leila Bailward

2. Minutes of the last meeting

The June meeting Minutes were not available and have subsequently been shared with the Chair, Treasurer and Vice-Chair prior to onward distribution.

3. Treasurer's report

The balance at 11th Sept 2018 stands at £5,952.27. With just two modest pending expenses the bank balance looks healthy.

Particular thanks to be extended to The Bain family for two generous donation totalling £400. **ACTION:** HB to write a letter of thanks to The Bains.

AP requested a spending wishlist from Mrs Farndale and the St George's Staff to be put to parents for their input on where PTFA funds should go.

JF confirmed that the three key areas of need are:

- Money towards school trips in order to reduce the requested contributions from families
- Money towards specific items in the classrooms
- A subject specific wishlist

JF cited an imminent Silver Base trip which could only operate with financial input from The PTFA, namely to The Ancient Technology Centre on October 18th. Ms Rankin has proposed asking parents for a contribution of £10 each which would then leave a shortfall of £470. The PTFA has agreed to fund this £470 shortfall.

4. Committee positions until the AGM

EW confirmed that she had stepped down as Chair further to her resignation in April to take effect after the Summer 2018 Leavers Party. JTD reiterated a vote of thanks for EW's hard work in the role. AT has assumed the role of Interim Chairman until the AGM later in the term which was unanimously supported.

ZC has kindly stepped up to the role of Vice-Chair and HB has taken over the role of Interim Secretary given HR's resignation. Thanks were voiced to HR for her hard work. JTD expressed thanks to AP who confirmed that she is happy to continue as Treasurer.

HP suggested that the process around the AGM be publicised amongst fellow parents to raise awareness and encourage new faces to step forward. **ACTION:** HB to put together a flier about this in due course.

5. Forthcoming Events and Fundraising ideas

Cinema Club – This was discussed as a good regular event for Yrs 1-6. Monthly Cinema Club could be run on Wednesdays this term in order to not clash with other School run clubs which affected the turnout somewhat during the last academic year. It was suggested to run Cinema Club for the autumn and spring terms only. ZC suggested a rota be drawn up for new volunteers to assist. **ACTION:** HB to include this in the PTFA flier.

Tuck Shops – Another good fundraiser which started in the summer term offering a range of treats on occasional Fridays after school. Although healthy snacks were requested at one stage, there was no uptake when fresh fruit was laid on. ZC suggested a rota be drawn up for new volunteers to get involved and share the overall running of this monthly item. **ACTION:** HB to include this in the PTFA flier.

Smarties Challenge – HR volunteered to run this. HP proposed that funds raised by the children could be distributed on a Base basis (Rainbow, Blue, Silver, Gold) to create some healthy competition and for the children to see the direct result of their hard work. This idea was welcomed. HR plans to run this out prior to Half Term holiday.



PTFA

St George's School Bourton - A Church of England School
Church Track, Bourton, Gillingham
Dorset SP8 5BN
Interim Chair – Andrew Toms
E-mail: office@bourton.dorset.sch.uk
Phone 01747 840409
Reg. Charity No: 296663

School Lottery – HP volunteered to investigate this fundraising opportunity and will report back citing an outlay of circa £40/yr for the license.

Bear hunt/Scavenger hunt/Rag Trail - RC suggested this community event and has been subsequently contacted by SH and LM to work together to set this up in the early part of the term.

Quiz & Chips – JF suggested this as a parent only social and fundraising event. A lead person and volunteers are needed for this. AT said that a social event for the parents early on in the academic year would help welcome new parents and bring the school community together before the manic run up to Christmas. A lead person and volunteers are needed for this. **ACTION:** HB to include this in the PTFA flier.

Harvest festival mask competition and cake sale – ZC suggested a harvest themed decorated mask competition. A template could be sent home from school for children to decorate in a harvest theme to bring to church for Harvest festival service which takes place on Thurs Oct 11th at 2.15pm. In addition, volunteers are needed to bake cakes for sale and serve tea in the school hall following the service where the winners of the competition would be announced. A lead person is needed for this. **ACTION:** HB to include this in the PTFA flier.

Boardgames and Beetle Drive afternoon – HP proposed this idea as a fun activity for the children (with the emphasis on fun rather than fundraising). A lead person and volunteers are needed for this. **ACTION:** HB to include this in the PTFA flier.

Autumn Photography competition - AT suggested an Autumn Photography competition to take place over Autumn Half term Holiday. A lead person and volunteers are needed for this. **ACTION:** HB to include this in the PTFA flier.

Pig/Reindeer Racing – ZC suggested this fun event which could be either as a family event or for the grown-ups again. A lead person and volunteers are needed for this. **ACTION:** HB to include this in the PTFA flier.

Christmas Cards/Calendar – HP volunteered to investigate the merits of a Calendar as opposed to Christmas Cards this year and will report back on both options.

Christmas Bingo/Non-uniform day combo – SM suggested this fun idea in which each child brings a modest prize to this after school activity nearer Christmas, so that everyone goes home with a gift. A lead person and volunteers are needed for this. **ACTION:** HB to include this in the PTFA flier.

School Christmas Performances – Volunteers needed to run the Raffle and Serve Refreshments at the two performances. Tues Dec 18th @ 1.30pm and Wed Dec 19th @ 6pm. **ACTION:** HB to include this in the PTFA flier.

School Christmas Party – EW to research entertainers for this annual event which will this year be held on Thurs Dec 20th.

Save the Children Christmas Jumper Day – EW suggested this outward looking fundraiser which would see a donation of £1/child for wearing Christmas jumpers on Thurs Dec 20th. **ACTION:** HB to include this in the PTFA flier.

The Christmas Fayre – AT volunteered to run this event. Date is Fri Dec 7th after school. It was proposed to hold pre-fayre access for those members of the school community who might struggle with the noise and bustle of the main event. Volunteers will be needed. EW & HP volunteered to run the Adopt a Toy stall. **ACTION:** HB to include this in the PTFA flier.

The Christmas Disco – EW volunteered to run this event. Date is Fri Dec 14th. Timings TBC, but likely to be 6pm-7pm for KS1, 7.30pm – 9pm for KS2. **ACTION:** HB to include this in the PTFA flier.



PTFA

St George's School Bourton - A Church of England School
Church Track, Bourton, Gillingham
Dorset SP8 5BN
Interim Chair – Andrew Toms
E-mail: office@bourton.dorset.sch.uk
Phone 01747 840409
Reg. Charity No: 296663

Stourhead Catering Days – HB volunteered to run this event. The provisional dates are March 30th -31st 2019. Volunteers needed which may be more of a challenge given it is Mothering Sunday weekend. **ACTION:** HB to include this in the PTFA flier.

The Leavers/End of year school party – EW volunteered to run this event.

6. Rainbow Base/New Parents PTFA event

Fri Sept 21st, tea and cakes in the School Hall following achievement assembly. Cakes and volunteers needed on the day. **ACTION:** HB, ZC, JTD, AT to bake and serve

7. Spending Plans (ideas from Mrs Farndale/School Council)

See items 3 above.

8. AOB

Autumn Fair/Easter Fair - In the light of the huge array of ideas for events and fundraising activities shown above, it was decided to not run an Autumn Fair this term, rather to run an Easter Fair in the Spring which might include an Easter bonnet competition and Easter Egg hunt.

Facebook – ZC suggested reducing the number of people who can authorise posts on the PTFA Facebook page to those on the Committee (AT, ZC, AP, HB). **ACTION:** EW to adjust the settings.

Termly Cake Sale – JF suggested this, see Harvest Festival (above) for the Autumn Term

School Council links - EW volunteered to be a liaison between the PTFA and the School Council

Suggestion Box - ZC has received a suggestion requesting PTFA considers fundraising for the Salisbury Stars/Salisbury MRI Appeal by asking children to bring £1 to school as a donation on Fri Sept 28th and wear a star for the day. ZC also asked that parents are reminded about the PTFA suggestion box for any input and ideas - it is located on the corner wall outside Gold Base.

9. The next meeting

It was agreed to aim to hold monthly meetings on the first Tuesday of the month. Alternating between after school and evenings is in an attempt to maximise opportunities for parents to come along outside work hours. The next PTFA meeting will be held on Tuesday Oct 2nd at Whitegates, Fantley Lane Silton at 7.30pm with thanks to The Toms family.

Helen Bedford
Interim Secretary