



## PTFA

### St George's School Bourton

Church Track, Bourton, Gillingham

Dorset SP8 5BN

A Church of England School

Chair – Eve Wynn

#### PTFA Meeting – 6<sup>th</sup> February 2018

##### **1. Present**

Eve Wynn, Harriet Rutter, Andrew and Fiona Toms, Helen Bedford, Zowie Crocker, Michael Salisbury, Sarah Hames and Jemima Munro.

Our thanks go to the Toms Family for hosting the PTFA meeting.

##### **2. Apologies**

Hayley Prescod, Leila Bailward, Lucy Morland, Ameer Perry, Jenny Probert, Clare Cowell and Will LaTrobe Bateman.

##### **3. Treasurer's report**

Ameer reported, via email, that the current account balance was £4650.98 but a cheque for the Blue Base interactive whiteboard was owing for £3080. £120 was left in available cash once the safety net balance was taken into consideration. Funds were extremely low and although no further big expenditures were planned, new fundraising events would be required.

There had still not been anyone step in to be Treasurer. There was discussion on whether the role could be simplified, streamlined or broken down between two people. It was agreed there was scope for this should the right people come along. Without a Treasurer, work of the PTFA would have to be put on hold, so filling the role was now a priority.

With a view to increasing support for the PTFA, there was discussion on whether an intensive PTFA fortnight should be held once a year to focus on fundraising and events so that people didn't feel overrun by PTFA requests for help and assistance throughout the year. The downside to this idea was that the PTFA has more than one objective; it is not just there to raise funds for the school but also to run community building and fun events for the pupils.

There was discussion on future funding requirements. There were no major forthcoming expenditures; some trip money would be required and continuing support for the library was also expected. The viability of a Multi-Use Games Area (MUGA) on the grass play area was being looked in to by a committee from the Governors. It would

be subject to a number of considerations including communication with the Parish Council, fundraising and suitability of location. Should the idea get approval, it would be a useful banner under which future fundraising events could take place.

#### **4. Leavers' events**

Eve noted that in previous years we have had very proactive year six parents to run the Leavers' events but support was currently lacking. Zowie suggested a meeting for year six parents to encourage them to come forward. Leavers' events would have to be scaled back or put off without support from year six parents.

#### **5. Stourhead Catering Days**

Despite chasing, Harriet had not received a reply from the Stourhead Memorial Committee regarding dates. Helen proposed running, and managing, two weekends; one early and one late summer; if we had the manpower and willingness to sustain these. The dates we would be given would be dependent on their success (*Harriet has since had confirmation that the 6<sup>th</sup> and 7<sup>th</sup> May - bank holiday- were days awarded to us*).

It was agreed a Stourhead Sub-Committee should be established to focus on the event and to ensure PTFA meetings were not overtaken by Stourhead discussions. Sarah suggested each base or year group taking responsibility for one day or part of a day. Michael agreed to suggest names for each year group, provisionally asking Hatty Edgar for Reception, Bridget Doolan for Year 1 and Emma Martin or Victoria Daniels for Year 2. He would suggest names for the other year groups.

#### **6. Mexican Night**

Tickets for this event on 9<sup>th</sup> March would be £5 which would include food. There would also be a pay bar which would require a license application - usually at a cost of £25. The event would be promoted via flyers in school, on the Facebook page and in a newsletter. Dressing up would be optional. The focus was for the event to be all inclusive rather than solely a fundraiser. Andrew Toms was the main contact point so offers of help and support to go to him please.

#### **7. Other fundraising ideas**

Jen Probert, raised via email, the suggestion of serving hot dogs on a Friday after school. Anee had previously suggested tuck shop Friday and ice creams had previously been a success in the summer. It was agreed that an after school sale on a Friday, once a month, would be a good idea. Jen was happy to run these on some Fridays.

Further to Jen Gray's suggestion, Harriet had applied to Waitrose to be considered for their green tokens. She was waiting to hear back when we might be included and would promote this accordingly.

Nobody had been forthcoming on taking on the Grant application role. Lucy Morland would be asked by Eve, failing that Helen Bedford had offered to take it on.

Jen Probert reported, via email, that ticket sales for the Travelling Trends fashion show on 22<sup>nd</sup> March were going well, but more needed to be sold. Willing volunteers to sell tickets and help out at events would be most welcome. Also, raffle prizes would be gratefully received. A Beauty Treatment from Essence of Beauty in Gillingham had

been offered. The school also had a Nutribullet which could be used as this had been given with printer ink purchases.

Eve suggested a Mad March Hair day where everyone comes in with a funny hair do. It was agreed this could be held on 9<sup>th</sup> March, for both children and adults, to coincide with the Mexican night.

Eve suggested 'Tube of Smarties' where everyone is given a tub of smarties which they fill with 20ps which they have earned for doing jobs around the house, kind turns etc. Each filled tube would raise £8 for the PTFA. This idea was welcomed and Michael suggested linking it with the children writing a list of all the jobs they had done to encourage their writing.

Eve noted that a sizeable proportion of the funds for the Matchbox challenge had not been handed in. It seemed many families had forgotten what had been raised. Eve would chase these via a carefully worded letter.

Zowie suggested holding a Great Bourton Bake off, potentially tying it in with the Royal wedding on May 19<sup>th</sup>. Dates would depend on Stourhead weekends but the idea was widely supported across the meeting.

Eve raised the idea of holding a virtual pet show: children put entries via photo of their pet. Michael did raise the point that this could be difficult for families without pets.

Golf Day: Gareth Probert was due to run on this and Eve would speak to him regarding logistics.

Helen suggested selling school tea towels. This would be a good job for a new person to run and could be combined with the Bake Off event. If anyone was willing to run with this please put yourself forward to a member of the Committee.

## **8. AOB**

Harriet would be sending out a PTFA newsletter after half term - any entries to be sent to her please by close of play 21<sup>st</sup> February.

## **9. The next meeting**

Date for the next meeting is Tuesday 20<sup>th</sup> February, 3.15pm in school.

Harriet Rutter  
**Secretary**